

## **Privacy Policy**

**Last Updated:** 1-26-2026

### **1. Introduction**

Honor Multiservices LLC (“we,” “our,” or “us”) is a Texas-based tax preparation and multiservice business. We are committed to protecting the privacy and security of our clients’ personal and financial information. This Privacy Policy explains how we collect, use, store, and safeguard your information when you visit our website or use our services.

### **2. Information We Collect**

We may collect the following types of information:

#### **Personal Information**

- Name, address, phone number, and email address
- Social Security numbers and taxpayer identification numbers
- Date of birth and dependent information

#### **Financial & Tax Information**

- Income documents (W-2s, 1099s, etc.)
- Tax returns and supporting documentation
- Bank account information for refunds or payments

#### **Website & Technical Information**

- Information submitted through online forms
- Uploaded documents
- IP address, browser type, and basic usage data
- Cookies and analytics data (if applicable)

### **3. How We Use Your Information**

We use your information to:

- Prepare and file tax returns and related documents
- Communicate with you regarding your tax services

- Comply with IRS, state, and legal requirements
- Improve our website and services
- Maintain records as required by law

#### **4. How We Protect Your Information**

We take reasonable and appropriate measures to protect your information, including:

- Secure document upload systems
- Password-protected and encrypted storage where applicable
- Limited access to sensitive data
- Compliance with IRS Publication 4557 and the FTC Safeguards Rule

Despite our efforts, no method of transmission or storage is 100% secure. However, we continuously work to protect your information.

#### **5. Sharing of Information**

We **do not sell or rent** your personal information.

We may share your information only with:

- IRS-authorized tax software providers
- E-filing services
- Payment processors
- Cloud storage or document management services
- Government agencies when legally required

All third parties are required to maintain the confidentiality of your information.

#### **6. Data Retention**

We retain client records for as long as required by federal and state law or as necessary to provide our services. Once no longer required, information is securely deleted or destroyed.

#### **7. Your Rights**

You may:

- Request access to your personal information

- Request corrections to inaccurate information
- Ask questions about how your data is handled

To make a request, contact us using the information below.

## **8. Cookies & Analytics**

Our website may use cookies or similar technologies to improve functionality and user experience. You may disable cookies through your browser settings, though some site features may not function properly.

## **9. Children's Information**

Our services are not directed to children under 13, and we do not knowingly collect personal information from children through our website.

## **10. Changes to This Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

## **11. Contact Information**

If you have questions or concerns about this Privacy Policy or how your information is handled, contact:

**Honor Multiservices LLC**

**Email:** [rosa@honormultiserces.com](mailto:rosa@honormultiserces.com)

**Phone:** (972) 677-3844

**Location:** Carrollton, Texas, USA